

AED/OL official

11 OCT 1979

MEMORANDUM FOR: Director of Personnel  
Director of Security

[redacted]  
Chief, [redacted]  
Chief, Foreign Resources Division

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FROM: [redacted]  
Acting Director of Logistics

SUBJECT: Federal Paid-Parking Program

1. As you are aware, the U.S. Government is instituting a paid-parking program on 1 November 1979. Parking spaces previously provided at U.S. Government expense will be provided to the individual user at 50 percent of the assessed price from 1 November 1979 to 30 September 1981. The full price will be charged thereafter. Basic information on the program will be provided in a Headquarters Notice, a draft of which is provided in Attachment 1 for your information.

2. One item not covered in the notice pertains primarily to parking areas associated with field locations. If parking areas are not specifically identified and general parking is shared by a number of building tenants, there is no parking fee. These areas fall under the category of shared facilities exempted by paragraph 5f of OMB Circular No. A-118. For your convenience, a copy of this circular and the GSA implementing regulation are included as Attachments 2 and 3.

3. Attachment 4 lists the number and location of parking spaces assigned to components in your Office or Division which do not fall under the shared facility exemption and for which parking fees are thereby assessed. If any of these spaces are being utilized for visitor parking or parking for official vehicles, there is, of course, no fee. However, all spaces used by individuals to park privately owned vehicles are subject to charge. Please inform the individuals concerned to make the proper payment (50 percent of the full charge indicated on Attachment 4) through their field finance element for forwarding to the Office of Finance for appropriate accounting. Individual payments must be submitted in advance for each month beginning 1 November 1979.

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4. In addition, for budgetary purposes in computing Standard Level User Charges (SLUC) assessed to this Agency by GSA, it is requested that an initial report covering utilization of these parking spaces for the months of November and December 1979 be provided to the Office of Logistics. This report should indicate total fees collected and state what use is being made of the other spaces, i.e., official vehicle, visitor, or vacant. If there are spaces excess to the requirements of the component, action will be taken to release these spaces to GSA for other use.



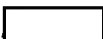
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Attachments:  
As stated

Distribution:

- 1 - Each Adsee, w/atts
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AEO/OL:GFK:mcb  (9 Oct 79)